

# FREEDOM OF INFORMATION ACT (FOIA)

## What is the Freedom of Information Act (FOIA)?

Michigan's Freedom of Information Act (FOIA), MCL 15.231 et seq. provides that all persons are entitled to full and complete information as to a public body's fulfillment of statutory functions and concerning the inner working of government in general.

Upon providing the City of Mount Clemens' FOIA Coordinator, the City Clerk, with a written request that describes a public record sufficiently to enable the public body to find the public record a person has a right to inspect, copy or receive copies of the requested public record.

Fees will be charged for the cost of searching, examining, reviewing and copying information, as well as redacting exempt information. Fees will also be incurred for paper copies, flash drives, computer discs and postage.

[FREEDOM OF INFORMATION ACT REQUEST FORM](#)

[FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES](#)

[CONTACT YOUR CITY CLERK FOR INFORMATION OR TO FILE YOUR FOIA REQUEST](#)

